

German International School Boston
Bullying Incident Report Form

GISB is committed to providing all students with a safe and supportive learning environment. This means an environment that is free from bullying. Despite our best intentions, incidents between students do occur at times. If you wish to report an incident of bullying, either complete this form and return it to the school counselor or contact the Head of School or School Counselor. This form may be completed anonymously. Every reported act of bullying will be investigated. For more information, please refer to GISB's Bullying Anti-Bullying Policy located in the GISB Student Handbook.

1. Date of report: _____

2. Please check whether you are: Target of the Bullying or Retaliation
 Reporter (not the target)

3. Please check whether you are a: Student Parent

Staff member (specify position) _____

Other (specify) _____

4. Information about the incident:

Name of target(s) of bullying:

Name of person(s) who engaged in bullying behavior:

Name of witness(es) (person(s) who saw the bullying or retaliation or have information about it):

Date(s) and time(s) of incident(s):

Location of Incident(s) (be as specific as possible):

8. Please describe the details of the incidents(s) , including what occurred physically and verbally between the people involved. Please use additional space on back if necessary.

Reporter Information (You may report anonymously)

Name of person reporting incident(s): _____

Relationship to student: _____

Contact Information (phone and/or email): _____

Signature: _____ Date: _____

FOR ADMINISTRATIVE USE ONLY

Administrator receiving report: _____ Date: _____